

## General Application Requirements (FINAL)

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APP # 700426

### Agency Information

(Carefully read the instructions before completing this form)

#### 1. Agency Information

- a. Agency Name USFS - Pacific Southwest Region
- b. Organizational Unit
- c. Address 1323 Club Drive
- e. City Vallejo State CA Zip 94592
- f. Federal Id Number 07-5628859 DUNS Number
- g. Agency fiscal year (beginning month and day) October-01
- h. Agency Type (Please check one)
- ☐ City ☐ County ☒ U.S. Forest Service
- ☐ U.S. Forest Service - Patrol District ☐ U.S. Bureau of Land Management ☐ Other Federal Agency
- ☐ Federally Recognized Native American Tribe ☐ Educational Institution ☐ Nonprofit Organization - 501(c)(3) status only
- ☐ State Agency ☐ District

#### 2. Project Information

- a. Project Name General Application Requirements
- b. Is implementing agency same as Agency (Please select Yes or No) ☒ Yes ☐ No
- c. Implementing Agency Name
- d. Amount of Funds Requested Project Cost

#### Project Request(s) Summary

#	Project Type	Project Title	Grant Request	Match	Total Project Cost
1	G09-02-12-G01	Ground Operations	213,000	71,000	284,000
2	G09-02-12-S01	Visitor-oriented Guide Maps	200,000	72,000	272,000
3		TOTAL	413,000	143,000	556,000

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### 3. Contact

#### a. Authorized Representative

Name	Marlene Finley					
Title	Director					
Mailing Address	1323 Club Drive					
City	Vallejo	State	CA	Zip	94590	
Telephone	(707) 563-8859			Fax		
E-mail Address	mfinley01@fs.fed.us					

#### b. Project Administrator

Name	Keaton Norquist					
Title	Project Cordinator					
Mailing Address	1323 Club Drive					
City	Vallejo	State	CA	Zip	94590	
Telephone	(707) 563-8859			Fax		
E-mail Address	knorquist@fs.fed.us					

## Location Map

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APP # 700426

### A. Location Map

Attachments:

[Location map](#)

## Equipment Inventory

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APP # 700426

### A. Equipment Inventory

Has your agency purchased any Equipment with OHV Trust Funds within the last five (5) ☐ Yes ☒ No  
years? (Please select Yes or No)

#	Item Description	Make	Model	Model Year	Vehicle Identification Number (VIN) or Serial Number	Project Agreement Number

## Habitat Management Program (HMP)

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### PART 1 - ITEM 1. DETERMINE THE NEED FOR FULL FULL HABITAT MANAGEMENT PROGRAM (HMP)

All Applicants submitting Projects involving Ground Disturbing Activities are subject to HMP requirements. The HMP must cover the combined Project Area of all proposed Projects with Ground Disturbing Activities.

Applicants able to certify that none of the proposed activities listed in the Application in areas open to legal OHV Recreation contain any risk factors to special-status species and/or sensitive habitats shall submit only HMP Part 1. Applicants who cannot certify that the proposed activities listed in the Application in areas open to legal OHV Recreation do not contain any risk factors to special-status species and/or sensitive habitats shall submit HMP Parts 1 and 2.

1. Do any of your proposed projects involve Ground Disturbing Activities? (Please select Yes or No) ☐ Yes ☒ No
2. Can the Applicant certify that none of the proposed Projects with Ground Disturbing Activities in areas open to legal OHV Recreation contain any risk factors to special-status species and/or sensitive habitats? (If you checked 'Yes', you are done with HMP) (Please select Yes or No) ☐ Yes ☐ No

### PART 2 - RISK ANALYSIS, MANAGEMENT PROGRAM AND REPORTING

#### PART 2 - Section I. Summary of HMP Changes

Has the Applicant previously submitted a HMP Part 2 that is currently in use in the proposed Project Area? (Please select Yes or No) ☐ Yes ☐ No

Table 1 - Summary of HMP Changes

Changes from Previous Year	Section Where Change Occurs

#### PART 2 - Section II - Special Status Species

Table 2 - Table of All Special-Status Species and Any Other Species of Local Concern That Were Considered for Inclusion in the HMP

Species	Listing Status	Habitat	Potential for Occurrence	Addressed by HMP? If not explain why?

#### PART 2 - Section III - Map(s) of Project Area

#### PART 2 - Section IV. - Management/Monitoring Program by Species and Sensitive Habitat

#### PART 2 - Section IV. - Management/Monitoring Program by Species and Sensitive Habitat - Table 3

Table 3 - Data (Including Baseline Data) and Management Program for Species and/or Sensitive Habitats

Species/Habitat	Known Information	Methodology	Concerns / Risks / Uncertainties	Management Objective(s)	Management Action(s)	Success Criteria

**PART 2 - Section IV. - Management/Monitoring Program by Species and Sensitive Habitat - Table 4**

**Table 4: Summary of HMP Monitoring Program**

Species/Habitat	Change Detection Methodology	Effectiveness Monitoring Methodology, Including Triggers	Identify Any Applicable Validation Monitoring (Focused Studies)

**PART 2 - Section IV. - Management/Monitoring Program by Species and Sensitive Habitat - Table 5**

**Table 5. Management Review and Response; Adaptive Management**

Monitoring Methodology	How Monitoring Information Will Inform Management	How Data Will Be Analyzed	Management Response to Identified Triggers	Who Will Plan Management Response

**PART 2 - Section V. - Previous Year's Monitoring Results and Management Actions Based on Monitoring Results**

**PART 2 - Section V. - Previous Year's Monitoring Results and Management Actions Based on Monitoring Results - Table 6**

**Table 6: Previous Year's Monitoring Results**

Monitoring Accomplishments	Results	Were Objectives and Success Criteria Achieved?

**PART 2 - Section V. - Previous Year's Monitoring Results and Management Actions Based on Monitoring Results - Table 7**

**Table 7: Management Actions Based on Monitoring Results**

Management Actions	Species/ Habitat	Date Completed or Planned - mm/dd/yyyy	Changes Needed to HMP

**PART 2 - Section V. - Previous Year's Monitoring Results and Management Actions Based on Monitoring Results - Table 8**

**Table 8 Management Actions Taken in Response to HMP-related Public Concerns**

Concern Raised by Public	Actions Taken to Address the Concern

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## Soil Conservation

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Version # \_\_\_\_\_

APP # 700426

### A. Soil Conservation

- a. Do any of your proposed projects involve Ground Disturbing Activities? (Please select Yes or No) ☐ Yes ☒ No

### B. Soil Conservation Plan



## Public Review Process

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Version # \_\_\_\_\_

APP # 700426

### A. Public Notification Efforts

Check all that apply: (Please select applicable values)

- ☒ Notice to interested Parties/Groups (Enter date in mm/dd/yyyy format) [02/26/2010]
- ☒ Published on Applicant's Website (Enter date in mm/dd/yyyy format) [02/26/2010]
- ☐ Published in Newspaper
- ☒ News Release Issued
- ☐ Public Meeting(s) Hearing(s) Held

### B. Public Comments

- Grant should be classified as Education/Safety rather than Ground Operations
- Public wants GPS, not tangible maps
- Project description is vague
- These maps should have been printed with MVUM grant monies
- MVUMs are not easy to read
- Reported OHV opportunity is greater than reality due to recent closure of routes
- Maps should not be printed since routes will change due to pending litigation
- Access to good maps is a critical element in ensuring that OHV users stay on designated trails
- OHV funds should not be spent on maps that will limit OHV opportunities compared to prior years

### C. Application Development as a result of Public Comments

- a. Were changes made to the Application as a result of public comments? (Please select ☒ Yes ☐ No  
Yes or No)
- b. Describe how public comments affected the Application  
Project was reclassified into the Education/Safety Category

## Certifications

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Version # \_\_\_\_\_

APP # 700426

### 1. Applicant Certifications

#### A. General Conditions

- A. The Applicant hereby certifies, under the penalty of perjury, compliance with the following terms and conditions: ☒
1. If the Project involves a Ground Disturbing Activity, the Applicant agrees to monitor the condition of soils and wildlife in the Project Area each year in order to determine whether the soil conservation standard adopted pursuant to Public Resource Code (PRC), Section 5090.35 and the HMP prepared pursuant to Section 5090.53(a) are being met.
  2. If the Project involves a Ground Disturbing Activity, the Applicant agrees that, whenever the soil conservation standard adopted pursuant to PRC Section 5090.35 is not being met in any portion of a Project Area, the recipient shall close temporarily that noncompliant portion, to repair and prevent accelerated erosion, until the same soil conservation standard adopted pursuant to PRC Section 5090.35 is met.
  3. If the Project involves a Ground Disturbing Activity, the Applicant agrees that, whenever the HMP prepared pursuant to PRC Section 5090.53(a) is not being met in any portion of a Project Area, the recipient shall close temporarily that noncompliant portion until the same HMP prepared pursuant to PRC Section 5090.53(a) is met.
  4. The Applicant agrees to enforce the registration of off-highway motor vehicles and the other provisions of Division 16.5 (commencing with Section 38000) of the Vehicle Code and to enforce the other applicable laws regarding the operation of off-highway motor vehicles.
  5. The Applicant agrees to cooperate with appropriate law enforcement entities to provide proper law enforcement at and around the Facility.
  6. The Applicant's Project is in accordance with local or federal plans and the strategic plan for OHV Recreation prepared by the OHMVR Division.

#### B. Programmatic Conditions

##### B. The Applicant must describe the following programmatic conditions:

1. Identify the potential for the facility to reduce illegal and unauthorized OHV Recreation activities in the surrounding areas:  

The project has a high potential to reduce unauthorized OHV recreation activities because easy-to-read maps increase the likelihood that motorized recreationists will stay on designated routes by decreasing the likelihood of accidental or intentional deviations from those routes.
2. Describe how the Applicant is meeting the operations and maintenance needs of any existing OHV Recreation Facility under its jurisdiction:  

The Forest Service allocates appropriated funding toward operations and maintenance of existing recreation facilities and trails. These funds are supplemented by volunteer efforts, partnerships, and grants.

#### C. Fee Collection

Describe how fees collected pursuant to Section 38230 of the Vehicle Code (in-lieu funds) are utilized and whether the fees complement the Applicant's proposed Project:

#### D. Compliance with PRC 5090.50(b)(1)(C)

Projects within the O&M category that affect lands identified as inventoried roadless areas by the U.S. Forest Service, are compliant with PRC 5090.50(b)(1)(C). (Please select Yes or No)



Yes



No

**2. Governing Body Resolution**

## **Certification - Non Profits / Education**

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- 1. Written Agreement with Land Manager**
- 2. Verification of Nonprofit 501(c)(3) Status**